Embassy of Hungary

To be completed in connection with visa application. We accept documents issued in English or Hungarian.
Documents issued in other languages must be translated either to English or Hungarian. (Except bank statements, but salary must be marked)

Applicant's surname and first name Phone number/ email address		
Date of submission of the visa application to the Embassy of Hungary		
	Yes	Missing
Visa application form completed properly and signed	☐	☐
One recent colour passport photo (size 35x45mm) - not older than 6 months, not edited	☐	☐
Passport (valid at least 3 months after scheduled return), issued within 10 years, with 2 blank pages – does not have to be consecutive)	☐	☐
Copy of flight ticket reservation for the whole trip (outbound and inbound flights) In case of visiting more than one country flight/bus/train ticket reservation	☐	☐
Itinerary of the entire trip	☐	☐
Hotel/Accommodation Reservation stating the applicant's name and address of the accommodation - proof of ownership/rental agreement/ Hungarian address card in case the inviting person provides accommodation	☐	☐
Proof of financial means/Bank statement for the last 3 months/ Payslips/ Savings /Sponsorship letter in case somebody else will provide the funds (notarized or signed by two witnesses + their ID copies)	☐	☐
Employment confirmation (contract) and leave approval letter/Letter from school confirming active status/If retired, proof of that	☐	☐
Invitation letter, stating name, address, telephone number and period of stay + copy of ID of inviting person, their relationship + 2 witnesses / Notarized invitation letter if applicable	☐	☐
For business trips, invitation from company in Hungary (or else if the venue to be held in Hungary) stating purpose of visit and if the company bears the cost, proof of sufficient funds, Proof that the person who signed the invitation is authorized to sign for the company/ act on its behalf	☐	☐
Travel/Medical insurance for the whole period in Schengen including covering dates and amount of minimum EUR 30.000	☐	☐
Children under 18: birth certificate. If the child is traveling alone: certified parental consent by both parents. If the child is traveling with only one parent, the other parent must provide a notarized/certified consent. At least one parent must attend and sign the application form, in this case the other parent must provide a notarized/certified consent.	☐	☐
Copy of the most recent Schengen visa (if applicable)	☐	☐
Proof of address in South Africa	☐	☐

Remarks……
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I acknowledge that I have 3 days to submit the above-mentioned missing documents to **konz.prt@mfa.gov.hu** The Embassy of Hungary reserves the right to request additional supporting documents. In case of changes occur during the processing time of the visa application I am obliged to report it to the Consular Section of the Embassy of Hungary in Pretoria by sending an email to the above-mentioned email address.

In case of missing the deadline, the Consulate will decide on my case based only upon the submitted documents.

……
client

Persons whose fingerprints have been collected within the previous 59 months should not have the fingerprints collected again. Applicants must indicate on the application form when they last had their fingerprints taken.

However, if the previous biometrics cannot be used (its quality is inadequate or it turns out that it was taken more than 59 months ago), the applicant must return to provide biometrics.

Based on this, I declare that **I wish / I do not wish** to provide biometrics.

I also acknowledge that if the previously collected data can be used, they will be linked to the application, so in the case of a new application, 59 months will be counted from the date of collection.

……
client

I take note of the fact that in case I mislead the Hungarian authorities during the application procedure (it will lead to automatic refusal or even to the revocation of the issued visa.

……...
client

Place and date:

……
officer